PeopleSoft Financials Foundations Upgrade User Acceptance Testing Kickoff

Monday, October 28th from 10:00 – 10:45 a.m.

The PeopleSoft Financials Foundations User Acceptance Testing Kickoff was held on Monday, October 28th from 10:00 – 10:45 a.m.

UAT for the foundations upgrade began Monday, October 28th and concludes Friday, November 1st. To kickoff testing, the GeorgiaFIRST team held a short webconference for UAT Testers, UAT Coordinators, and Technical Representatives to go over the testing process, test scenarios, and issue reporting.

The agenda included:

- Test URL
- Test scripts
- Sign off procedure
- Issue reporting procedure
- Technical requirements
- Q&A

Go to this link:
https://borusg.webex.com/borusg/lsr.php?AT=pb&SP=EC&rID=18264622&rKey=ab77a780325c1142

Slides from the presentation are available on the following pages.

The URL for FUAT is:
https://fuat.gafirst.usg.edu/psp/fuat/?cmd=login&languageCd=ENG&

UAT Coordinators and Security Admins can contact the ITS Helpdesk to request FUAT user login passwords at 706.583.2001 or 1.888.875.3697 (toll free within Georgia).

PeopleTools v8.52
User Acceptance Testing Kickoff

GeorgiaFIRST Team

October 28, 2013

WebEx Housekeeping

- If you cannot hear the audio through your computer speakers, please dial in to the conference line now:

- Submit questions via the chat function
- Recording and slides will be available later today

Agenda

- Test URL and Password Controls
- Scope of Testing
- Testing Procedure
- Issue Reporting Procedure
- Outstanding Issues in UAT
- Technical Requirements
- Q&A

UAT Goals

- Exposure to newly upgraded environment
- High level validation of the data
- Execution of key or critical business processes and integration points
- Extended level of testing outside ITS
- Participation and sign-off from <u>every</u> Georgia institution
  - Testing commitments may vary by institution

Test URL & Password Controls

- The URL for FUAT is:

UAT Scope

- Core Functionality
  - GL/KK, AP, ePro, PO, AM, EX
- Security
- Other
  - High level data validation
- Institutionally developed tools and reports
  - PSQUEST, nVision, SQR, Crystal

UAT Scope

- Integration Points
  - Banner Integration
    - Will be tested by Atlanta Metro, Georgia Highlands, Southern Poly, and Valdosta State
  - GeorgiaFirst

Additional UAT Information

- Testing of the   processes must be performed in the following order:

  1. The BOR Payroll Task List must be completed by close of business on Monday, October 28, 2013 to allow other ADP Recon testing to be completed successfully.

  2. Corrections for all Common Remitter updates must be completed by close of business on Monday, October 28, 2013 to allow remaining CR testing to be completed successfully.

- These processes must be completed in the specified order to avoid processing and validation errors normally seen in the Production environment.

UAT Issue Reporting

- ITS will communicate information on global testing and issues to all UAT participants via a listserv
  - FIN-UAT-L@LISTSERV.UGA.EDU
- Issues identified will be remediated based on priority
- Remediation must be tested and signed off on by campus testers by end of day Friday, November 8th

UAT Sign Off Procedure

- Sign off of UAT documentation is due no later than COB Monday, November 4th
  - Must be reviewed for completion and signed by your UAT Coordinator.
  - Failed test conditions should reflect a status of

Outstanding Issues in FUAT

- None of these are included in your UAT scenarios to be tested
  - A few BOR delivered nVisions
  - Self-service branding (institutional name)
  - Search feature
  - Help link to PeopleBooks and UPK is not available

Technical Requirements

- The FUAT database was created from production as of September 19, 2013

- Access to FUAT

  https://fuat.gafirst.usg.edu/psp/fuat/?cmd=login&languageCd=ENG&

- Workstation Configuration Documents

  http://www.usg.edu/gafirst-fin/project_information/peopletools_8.52_upgrade

- Secured Installation Files

  https://files.usg.edu/

Passwords

- Passwords
  - UAT Coordinators and Security Admins can contact the ITS Helpdesk to request passwords for the Secured Installation files <u>and</u> FUAT user login passwords.
  - Helpdesk contact info: 706.583.2001 or 1.888.875.3697 (toll free within Georgia)
- PSQUEST Passwords
  - PSQUEST passwords for accessing FUAT are the same as current production.

Technical Requirements

- ## Most Workstations
  - Will need little or no additional configuration
  - Add the FUAT URL to your browser's Trusted Sites
  - Configure POP-UP Blocker
  - Refer to:
    - Workstation and Browser Requirements and Configuration Guide

Technical Requirements

- Some Advanced Users or Technical Staff
  - PSQUEST, nVision, SQR, Crystal
  - May require Oracle Client and PeopleTools Installation
  - Refer to:
    - Oracle 11g Installation Guide
    - PeopleTools 8.52 Installation Guide for Crystal and nVision

Q & A

Please submit your questions via the chat function now.

Wrap Up

- If you have additional questions about UAT, please contact Donna.Wooddell@usg.edu
- Helpdesk phone number: 706.583.2001 or